

Name\_\_\_\_\_

University of Minnesota  
Department of Speech-Communication  
**Ph.D. Worksheet**

The following worksheet provides the minimum requirements for the Ph.D. degree based on Graduate School and Department of Speech-Communication requirements.

I. At least 30 credits in Communication (Major Field)

a. At least 15 credits of 8-xxx seminars (not including III below)

---

---

---

---

Subtotal\_\_\_\_\_

b. Additional at 4-xxx or 5-xxx level (maximum of 3 credits at 4-xxx level)

| Course Title | Instructor | Completed | Credit | Grade |
|--------------|------------|-----------|--------|-------|
|--------------|------------|-----------|--------|-------|

---

---

---

---

---

3. 5-615, 5-421 (or their equivalents)

---

Subtotal\_\_\_\_\_

Total:\_\_\_\_\_

II. At least two courses in major field outside main area of concentration (may be taken from (a), (b), or (c) above, or from IV.

---

---

---

(JUST LIST. DO NOT TOTAL. DO NOT ADD TO GRAND TOTAL BELOW.)

III. At least 12 credits in a minor field or supporting program

| Course Title | Instructor | Completed | Credit | Grade |
|--------------|------------|-----------|--------|-------|
|--------------|------------|-----------|--------|-------|

---

---

---

---

---

Total\_\_\_\_\_

IV. Extra Transfer Credit  
(CEE, Masters elsewhere, etc.) Of the 42 credits require in I-III, no more than 12 credits can be satisfied with credits earned as part of the master's degree. Those credits should be listed above where appropriate. Extra transfer credits should be listed here.

---

---

---

---

---

(TOTAL ONLY COURSES NOT LISTED ELSEWHERE. BE SURE NOT TO COUNT ANY COURSE TWICE.)

Total\_\_\_\_\_

**GRAND TOTAL**\_\_\_\_\_

V. Thesis credits--24 credits of Graduate 8-888. These can only be taken after the Preliminary Oral Exam is passed.

---

---

---

---

When giving this to DGS be sure to include:

1. **RESEARCH TOOL.** See the Department's "Guidelines and Procedures for Ph.D. Students." A separate sheet, signed by your adviser must accompany your program form. Asterisk above [\*} any course in your major, minor, supporting program, or transfer work any courses you and your adviser believe help satisfy this departmental requirement.
2. A list, on a sheet of note paper, of the faculty you are proposing as members of your committee (usually four, three from Speech, one from outside)
3. Transcripts of all work included on the program taken here or elsewhere (does not have to be "official" transcripts). If work taken elsewhere is already in Graduate School files, then it is not necessary to include those transcripts. However, the final grade must be on the transcript in the Graduate School file.

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

I approve this program of study and approve of the Research Tool description attached.